



Phone (816) 743-7700
Fax (816) 743-7701
recruiting@marksnelsoncpa.com

1310 E 104th Street, Suite 300
Kansas City, MO 64131
marksnelsoncpa.com

Tax Associate – MarksNelson

About the job:

Would you like to be part of the largest privately-owned Kansas City public accounting and business advisory firm? Are you looking for work that is challenging and gives you a sense of accomplishment– and offers flexibility to balance your work and personal life? At MarksNelson, you'll work alongside subject matter experts with some of the strongest accounting, technology, and business skills in the market. At the same time, you'll be part of a winning culture and thriving workforce. Come with us and we'll help you move your career forward at a pace that is right for you.

We have an opening in our Tax team for a full-time Associate. If you are an organized, detail-oriented individual who is looking to build upon your experience, this may be the perfect opportunity for you. As a Staff Associate, you'll be responsible for a variety of tax preparation and engagement functions. This is an opportunity to work with a dynamic team of motivated professionals in a collaborative environment. A strong customer service mentality and a neat, professional appearance is key to this role, as you'll be interacting with both internal and external business partners.

What you'll be doing:

- Preparing tax returns and planning engagements
- Gaining exposure to the types of tax engagements offered by the Firm
- Completing selected courses/education for preparation of appropriate types of returns
- Developing in-depth knowledge of clients' business and industries
- Working directly with partners and managers, providing tax and business advisory services to clients
- Working with other department staff to provide seamless client service
- Completing software and training programs as required

What you'll bring to the role:

- Must be able to work extended hours and occasional Saturdays during "Busy Season" (January through mid-April)
- Minimum of a Bachelor's degree in Accounting is required



MarksNelson
Move Forward

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- Completion or in final stages of obtaining 150 credit hours to sit for the CPA exam, or a Master's degree
- Intend to or has obtained your CPA designation
- Job experience is not required, but 1 to 2 years of job-related experience within a specified field is preferred
- Maintain knowledge of and support MarksNelson's vision, mission, and core values
- Must be able to interact and communicate with individuals at all levels in the Firm and a variety of personalities in a professional manner
- A willingness to work with and learn from your peers and supervisors
- Strong self-starter who is comfortable working both independently and as a member of a team
- Ability to prioritize and work effectively with a high volume of workload and meet deadlines
- Communication skills – clear, concise writing and verbal skills
- Organization skills; attention to detail and accuracy; flexibility; strong analytical skills
- Excel at working autonomously and juggling multiple priorities
- Integrity and the ability to maintain a high level of confidentiality
- Strong customer service orientation and professional appearance
- Proficient in Microsoft applications including Word, Excel, and Outlook; knowledge and operation of standard office equipment
- Reliable transportation and a valid driver's license

Why MarksNelson?:

Our culture values teamwork, ideas, and collaboration. We are a Team that supports one another and values the individual contributions of our employees. We offer competitive compensation, robust employee benefits and an ideal work/life balance. Your career is important to you – and it's important to us too. That's why we focus on providing tools and opportunities that help you reach your career goals.

Interested?

Please forward your resume to: recruiting@marksnelsoncpa.com