

Talent Acquisition Specialist – MarksNelson

About the job:

Are you an experienced recruiter, with a proven track record of sourcing and placing the right candidates in the right positions? Are you a high energy contributor ready to use your skills to support your employer's strategic talent objectives? If so, consider joining **MarksNelson**, the largest privately-owned public accounting and business advisory firm headquartered in Kansas City.

We offer challenging work that gives you a sense of accomplishment - and the flexibility to balance your work and personal life. At MarksNelson, you'll work alongside subject matter experts with some of the strongest accounting, technology, and business skills in the market. At the same time, you'll be part of a winning culture and thriving workforce.

MarksNelson is looking for our next Talent Acquisition Specialist. This is an amazing opportunity for you join our team in a position that will significantly impact our firm's growth and development. The successful candidate will be an effective, professional ambassador for MarksNelson. In return, we offer a competitive base salary and attractive incentive bonus structure to reward your results!

What you'll be doing:

- Supporting the development of the firm's recruiting strategy
- Leading all recruiting activities for the firm – including experienced hire and campus recruiting
- Implementing an annual recruiting plan and calendar of recruiting activities
- Creating and managing postings for open positions
- Interfacing with and directing outside recruiters
- Managing LinkedIn Recruiter activities (postings and InMessaging), Indeed and GlassDoor
- Conceptualizing, planning, and executing campus recruiting events
- Working with HR Director and our marketing team to create recruiting marketing campaigns consistent with the firm's brand and positioning
- Building and maintaining a pipeline of prospective candidates
- Assisting in the scheduling of interviews and preparation of offer letters

What you'll bring to the role:



MarksNelson
Move Forward

Phone (816) 743-7700
Fax (816) 743-7701
recruiting@marksnelsoncpa.com

1310 E 104th Street, Suite 300
Kansas City, MO 64131
marksnelsoncpa.com

- Bachelor's Degree in Business Administration, Marketing, Human Resources (preferred) or a related field, or equivalent work experience
- 2+ years of full cycle recruiting experience, preferably in a high volume, fast-paced recruiting environment
- Proven track record of sourcing, screening and recommending successful candidates
- Ability to work closely with leaders of the firm and develop strong internal relationships
- Excellent written and verbal communication skills, with a thorough understanding of how to utilize social media and recruiting platforms/tools to engage candidates
- Engaging personality and the ability to develop a rapport with all types of personalities quickly
- Experience sourcing candidates through social media tools (i.e. LinkedIn, Twitter, Instagram)
- Energy, positivity and the drive to succeed

Why MarksNelson?

We just may be the right firm and the right size for you! We're large enough to offer exciting growth opportunities, but small enough for your contributions to make a big impact.

Our culture values teamwork, ideas, and collaboration. We are a Team that supports one another and values the individual contributions of our employees. We offer competitive compensation, robust employee benefits and an ideal work/life balance. Your career is important to you – and it's important to us too. That's why we focus on providing tools and opportunities that help you reach your career goals.

Interested?

Please forward your resume to: recruiting@marksnelsoncpa.com